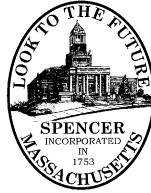


**TOWN OF SPENCER, MASSACHUSETTS**  
**OFFICE OF THE**  
**SEWER COMMISSION**

FRANCIS X. WHITE, CHAIRMAN  
LAWRENCE H. DUFAULT, CLERK  
MICHAEL J. MERCADANTE, MEMBER  
  
MARK R. ROBIDOUX, SUPERINTENDENT



3 OLD MEADOW ROAD  
SPENCER, MA 01562  
TEL. 508-885-7541  
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**Minutes of Meeting held December 10, 2013**

Meeting of the Board of Sewer Commissioners held at the Water Department, 3 Old Meadow Road, Spencer, MA.

Members present: Francis "Frank" X. White  
Lawrence "Larry" H. Dufault  
Michael "Mike" J. Mercadante

Sewer staff present: Mark Robidoux, Supt  
Debra Graves, Sr. Clerk

Meeting was called to order at 5:05pm.

1. Read and accepted minutes for November 12, 2013.
2. Signed monthly commitment for Septage Fees.
3. Superintendent Mark Robidoux Reports:
  - Monthly Operations Report
  - Monthly Operations Report(Reports are on file at the Utilities & Facilities Office)
4. **22 Charron St.** – Being charged for sewer since 4/1/2013, but the residents have a tight tank, not town sewer. Tight tank was pump 10/1/13 and was not charged for disposal per BOH. Larry made a motion to abate \$119.00 in sewer charges, seconded by Frank, and in favor, Mike.
5. **17 Bell St.** – Review resident's bills. Larry made a motion to abate \$90.00 in late fees, seconded by Frank, Mike not in favor.
6. **Town House Court** – Had water leak that has been repaired. Looking for adjustment on bill. Commissioners requested information on where the leak was and copies of plumbing bills, but did not receive anything. Mike made a motion to abate \$15.00 in late fees, seconded by Frank, and in favor, Larry.
7. **8 Church St** – Had a water leak that flooded their basement. Looking for bill adjustment. Larry made a motion to abate 5700 cubic feet (\$287.65), seconded by Frank, and in favor, Mike.
8. **3 South St** – Had a water leak at their water heater. Looking for bill adjustment. Larry made a motion to abate 3800 cubic feet (\$189.50), seconded by Mike, and in favor, Frank.

9. **Flexcon Sewer Sampling** - Review results of the sampling done as part of their new Sewer Discharge Permit Modification. Phosphorus and copper discharged from the South Spencer Road and Bixby Road facilities were high. The Sewer Commissioners would like Mark to test town water for phosphorus. Copper is coming from the town's water supply.
10. Discuss rebidding for the WWTP and Meadow Road Pump Station Capital Improvements Project. Wright-Pierce will meet with the commissioners again sometime soon.
11. The WWTP needs some boiler work done. Review three quotes from MPC Services (HVAC FY14 bid): "Replacement Oil Filter Assembly", "Boiler Vent Piping" and "Expansion Tank and Boiler Repairs". Sewer Commissioners would like to see if MPC will give a discount if all work can be done the same day. A quote for "Replacement Expansion Tank" will be put on hold for now.
12. Review EPA wastewater infrastructure notice.
13. Review a draft 2015 Sewer Budget and Revenues. Mark will make some changes for the next meeting.

Public Meeting Adjourned at 7:00pm, motion by Larry, seconded by Frank, and in favor, Mike.